

**BUSH LEGACY  
REPUBLICAN WOMEN OF WEATHERFORD**

**BYLAWS**

**ARTICLE I - Name**

The name of this organization shall be the Bush Legacy Republican Women of Weatherford (hereinafter referred to as BLRWW).

**ARTICLE II - Purposes**

The purpose of this Organization shall be to:

- A. Increase the effectiveness of our members in the cause of good government.
- B. Inform the public through political education & activity.
- C. Foster loyalty to the Republican Party.
- D. Promote the principles of the Republican Party.
- E. Support the objectives and policies of the Republican National Committee.
- F. Perform any lawful activity not inconsistent with the foregoing.
- G. Facilitate cooperation among the members & promote the welfare of BLRWW.

**ARTICLE III - Membership**

**Section 1. Member in Good Standing:**

An individual member in good standing is one who meets the criteria of the definition in Article VI, Section 1, who supports Article II of these Bylaws, and whose current dues and service dues are paid to NFRW, TFRW, and BLRWW.

**Section 2. Eligibility:**

Membership in BLRWW shall be extended to any individual Republican woman who believes in and supports the philosophy of the Republican Party and Article II of this organization, and she shall be a registered voter.

**Section 3. Application for Membership:**

All applications for membership shall be on BLRWW original forms furnished for that purpose and shall be accompanied by payment of service charges and per capita dues and the required annual dues.

#### **Section 4. Classification of Membership**

- A. Active Membership - Republican woman who has met the Eligibility criteria in Section 2, and the stipulations in Section 3 is classified as an Active Member. She shall be a member of BLRWW for three months prior to being eligible to vote.
- B. Associate Membership – A Republican Woman who is a regular member of a another unit and who wishes to support this unit may be eligible upon payment of the required dues.. She may attend meetings, but cannot make motions, have a voice or vote, be on a committee, hold office, or be counted for the purpose of determining the number of delegates to National or State Federation Meetings of Conventions.

Republican Men may be eligible for this membership classification upon payment of the required annual dues. Such members may attend meetings, but cannot make motions, have a voice or vote, be on a committee, hold office or be counted for the purpose of determining the number of delegates to Regional, State, or National meetings or conventions.

- C. This organization and its members shall be members of the Texas Federation of Republican Women and the National Federation of Republican Women, and shall support their objectives and policies. This organization shall also pay the annual charges to the Texas Federation of Republican Women and National Federation of Republican Women in accordance with NFRW deadlines.

#### **Section 5. Removal From Membership:**

A two-thirds vote of the Executive Board present and voting of BLRWW is required for removal from membership.

- A. Grounds for removal of membership:
  - 1. Failure to support the Republican Party ideals, advocating a split ticket, publicly supporting a candidate on an opposition ticket or actions which are in conflict with NFRW Bylaws or BLRWW Bylaws.
  - 2. Failure to comply with BLRWW membership rules and/or Bylaws.
  - 3. Affiliation with any political organization which is not officially recognized as working in concert with the Republican National Committee, NFRW or BLRWW.
  - 4. Non-payment of dues by deadline date of January 31. (Dues will be considered delinquent March 1.)
- B. Procedure for reinstatement to BLRWW membership.
  - 1. The same procedure must be followed by the applicant as if she were applying for a new membership.
  - 2. Membership application and reinstatement must be approved in writing by 2/3 vote of the Executive Board present and voting.

## **Section 6. Member Resignation**

Individual members who resign or transfer their membership from local member units are subject to the following stipulations:

- A. Upon resignation of a member of BLRWW, no refund of dues will be made.
- B. Procedure for reinstatement to BLRWW membership:
  - 1. The same procedure must be followed by the applicant as if she were applying for a new membership.
  - 2. Membership application and reinstatement must be approved in writing by 2/3 vote of the Executive Board present and voting.

## **Section 7. Transfer of Membership:**

- A. A transfer of membership from another local unit during the fiscal year prior to July 31 may be accepted for the following reasons:
  - (1) She has moved from another city, town or county.
  - (2) If she is currently actively involved in the organization of a new local unit and her leadership abilities are vital to the formation and operation of this new local unit. Otherwise, she should join as an Associate member until the end of the fiscal year before changing local units.
  - (3) She wished to transfer from a daytime unit to a nighttime local unit or vice-versa.
- B. A transfer membership shall be subject to the same criteria as a new member in Article III.

## **ARTICLE IV – Policy**

### **Section 1. Candidate Endorsement**

- A. Candidate Endorsement:
  - 1. This organization, its President, and its Campaign Activities Chairman, shall not endorse any candidate for public office in contested Republican Primaries.
  - 2. This organization shall not publicly endorse or work for a known candidate of another party in a partisan or non-partisan race where a Republican is in the race.
  - 3. When more than one Republican is in a non-partisan or partisan race the organization, its President or Campaign Activities Chairman shall not publicly endorse or work for any candidate in said race.

**B. Candidate Endorsement Exemption:**

This article pertains only to contests between Republican candidates for public office. Officers of this organization who are candidates, or whose husband or a member of her family, are candidates shall be exempt from this rule, but may not endorse in the name of the organization.

**Section 2. Local Unit Applications:**

- A. Individual members of this organization, with the exception of the President and Campaign Activities Chairman, can work for any candidate of their choice in contested primaries, but shall not in the name of this organization.
- B. The Vice President of Public Relations is responsible for submitting press releases and disseminating information .

**Section 3. Assets & Name Use.**

- A. This organization and its officers shall not issue statements or pass resolutions on issues in the name of BLRWW.
- B. The Vice President of Public Relations is responsible for submitting press releases and disseminating information .
- C. The web-site of BLRWW shall be, [www.BLRWW.com](http://www.BLRWW.com) said name and web-site to be exclusively retained and owned by BLRWW.

**ARTICLE V - Dues**

**Section 1:**

- A. Membership dues shall include State and National Federation per capita dues, plus monies for Bush Legacy Republican Women of Weatherford operation as determined by the membership, payable on or before January 1 of each year.
- B. Membership dues for Associate Members shall be the same as those for Active Members.
- C. The Fiscal Year shall begin January 1 and end December 31.

**ARTICLE VI - BLRWW Officers & their Duties.**

**Section 1. Eligibility & Qualifications:**

- A. Candidates for nomination for Officers and Nominating Committee must
  - 1. Meet all requirements of Bylaws & Standing Rules.
  - 2. Have demonstrated commitment to BLRWW
    - a. must have been a member of BLRWW for a minimum of 1 year
    - b. Two-thirds attendance at meetings of BLRWW
    - c. demonstrated leadership skills by working on or heading a committee or successful project of BLRWW, predicated by a past history of actual work for BLRWW.
    - d. Attendance & participation in activities of BLRWW

- e. Ability to professionally represent the organization and its members and leadership team.
  - f. Meets all stipulations of Active Membership as outlined in Article III.
  - g. All officers and committee chairs shall be registered voters.
- B. Office of President and 1<sup>st</sup> Vice-President.
- 1. in addition to above (Section 1A), candidate must have been on the Executive Board for a specified time of One year before holding the office of President or 1<sup>st</sup> Vice-President. Section 2. Term of Office:
    - A. Election of officers shall be held at the October meeting, with installation prior to the end of the year.
    - B. The term of the elected officers and appointed committee chairs of BLWARW shall be one year, beginning January 1.
    - C. No officer or chairman except Treasurer may succeed herself more than once.
    - D. All officers and committee chairs and vice-chairmen shall deliver all records, files and properties of BLWARW to her successor within seven days after retiring from office unless otherwise directed by the President or the Executive Board.
    - E. A candidate shall run for only one office in an election.
    - F. No officer, elected or appointed, shall be retained in office who publicly advocates a split ticket or who has publicly supported an opposition candidate in the last General Election.
    - G. All officers and committee chairs shall be registered voters.

**Section 3. Officers**

The officers of this organization shall be:

- President
- 1<sup>st</sup> Vice President - Programs
- 2<sup>nd</sup> Vice President - Membership
- 3<sup>rd</sup> Vice President – Public Relations & Campaign Activities
- 4<sup>th</sup> Vice President – Finance
- 5<sup>th</sup> Vice President – Bylaws & Legislation
- 6<sup>th</sup> Vice President – Hospitality
- 7<sup>th</sup> Vice-President- Corresponding Secretary
- Recording Secretary
- Treasurer

All of whom shall be elected annually at the October meeting.

**Section 4. Duties of BLRWW President:**

- A. The President shall be the chief officer of the organization and shall be charged with the general and active management of the organization, and with the support of the Executive Board, with the direction of the activities of the organization.
- B. Shall serve as chairman of the Executive Board and preside at all meetings of the organization, including meetings of the Executive Board.

- C. Appoint all committee chairmen, except the nominating committee and those standing committees of which the Vice Presidents are chairmen, with the approval of the Board..
- D. To be the Ex-Officio member of all committees except nominating committee.
- E. To prepare program of action after consultation with the chairmen of the standing committees.
- F. To appoint the Parliamentarian.
- G. To sign checks in emergency or by vote of the Executive Board in the inability of the Treasurer to do so.
- H. To represent the organization at all times. In the event she or the 1<sup>st</sup> Vice President is unable to do so, the President shall appoint an appropriate representative who meets the criteria for nomination in the Bylaws.
- I. A newly elected president shall appoint an audit committee consisting of no less than 3 members to audit the records of the Treasurer.

**Section 5. The Vice-Presidents in their order shall perform the duties of the President in her absence or inability to serve.**

**FIRST VICE-PRESIDENT: Programs**

- A. Shall perform duties of President whenever the President is absent or otherwise unable to serve. In the event of permanent disability or resignation of the President, she shall succeed to that office for the unexpired portion of the term.
- B. Shall serve as Program Chairman and perform such other duties as the President may designate.
- C. Shall communicate to President, Third Vice President and Seventh Vice President the programs in a timely manner

**SECOND VICE-PRESIDENT: Membership**

- A. Shall serve as Membership Chairman and shall perform such other duties as the President may designate.
- B. Shall maintain contact with members and keep accurate records of names, addresses, telephone numbers, interests & abilities of members.
- C. Shall prepare a monthly report of new members and send same to President and to the entire membership at each monthly meeting.

**THIRD VICE-PRESIDENT: Public Relations & Campaign Activities.**

- A. Work with First Vice President of Programs and prepare monthly press releases to the media.
- B. Document and submit to TFRW all campaign and volunteer hours
- C. Remain neutral during contested primaries, unless she or a member of her immediate family is a candidate

**FOURTH VICE-PRESIDENT: Finance**

- A Co-ordinate Fund Raising Activities.

**FIFTH VICE-PRESIDENT: Bylaws and Legislation**

- A. Revision of bylaws and legislation.
- B. Keep members informed of current or pending legislation.

**SIXTH VICE-PRESIDENT: Hospitality**

- A. Make all arrangements for and coordinate the monthly lunch meetings

**SEVENTH VICE-PRESIDENT: Corresponding Secretary**

- A. Timely Prepare and publish monthly newsletter

**Section 6. Recording Secretary**

- A. Shall prepare and report the minutes of all meetings in a timely manner.
- B. Shall be the custodian of all records and papers.
- C. Shall perform such additional duties as may be required of the office.
- D. Shall perform such other duties as the President may designate

**Section 7. Treasurer**

- A. Shall be the custodian of all funds of the organization.
- B. Shall prepare the annual budget to be presented to the Executive Board at the January meeting.
- C. Shall disburse funds as budgeted or authorized by the President.
- D. Shall keep an account of all monies received & disbursed, & give a report at each regular meeting of the organization to the membership.
- E. Shall serve as Chairman of the PAC and distribute funds as allocated by the PAC..
- F. Copies of all checks and vouchers/invoices supporting expenditures and income of BLRRW shall be maintained by the Treasurer and reports filed to the Texas Ethics Commission in accordance with deadlines.
- G. Shall perform an internal review with each change of President.

**ARTICLE VII - Executive Board**

**Section 1. Composition:**

The Executive Board shall consist of the elected officers of the club, the chairmen of the standing committees and an experienced member chosen by the President to be her advisor.

**Section 2: Duties:**

- A. The Executive Board shall have authority to transact the business of this club.
- B. To fill vacancies that occur in elective offices between elections by 2/3 vote of the board members present and voting.
- C. To approve the program of action as presented by the President.
- D. To select the time and place of the meetings

- E. To approve the annual budget and direct the disbursement of funds
- F. To approve the bank where the funds are to be deposited.
- G. Standing committees shall include, but not be limited to:
  - Telephone
  - Awards
  - Community Outreach & Education.

**Section 3: Meetings of Executive Board:**

- A. Regular Meetings - Shall meet a minimum of 10 times annually at such time and place to be determined by the President.
- B. A quorum of the Executive Board shall be a majority of the voting members of the Board.
- C. Executive Board members are expected to attend all Board Meetings.
- D. With adequate notice, Special Meetings of the Executive Board shall be called by the President prior to the general meeting as necessary to transact business, the purpose of the meeting to be stated in the call and no other business shall be transacted at said special meeting.

**ARTICLE VIII – Nominations & Elections**

**Section 1. Nominations**

- A. A nominating committee of 7 shall be elected at the September meeting.
- B. The Nominating Committee shall meet at least one time. The Nominating Committee shall elect its chairman from one of its own members.
- C. The Nominating Committee shall report one nominee for each office at the October meeting at which they are to be elected.
- D. Nominations for office may be made from the floor.
- E. Prior consent of each nominee must be obtained..
- F. All nominees shall be members in good standing as defined in these Bylaws & must meet all eligibility and qualifications as outlined in Article VI, Section 1.
- G. Members of the Nominating Committee shall not succeed themselves.

**Section 2. Elections:**

- A. Elections shall be by ballot when there is more than one nominee for an office. When there is only one nominee, elections shall be by voice vote.
- B. Members eligible to vote must do so in person at the October meeting. There shall be no absentee or proxy voting.
- C. Officers shall be elected at the October meeting, installed prior to the end of the year at the determination of the Executive Board, and take office on January 1.

## **ARTICLE IX – Meetings**

### **Section 1. Regular Meetings:**

A. The Bush Legacy Republican Women of Weatherford must meet once each month on the third Thursday or as designated by the Executive Board with a 2/3 majority vote of the membership.

B. A quorum for a meeting of this organization shall be 20 % of the voting membership.

C. The established agenda shall be adhered to.

### **Section 2. Special Meetings**

A. If deemed necessary, shall be held at the call of the President or upon the request of 50% of the membership. (said number larger than the designated quorum)

B. The purpose of the meeting shall be stated in the call and no other business shall be considered or transacted at the special meeting.

## **ARTICLE X – Delegates**

### **Section 1. Representation at State Convention**

A. This organization shall be eligible for representation at the Biennial State Convention of the Texas Federation of Republican Women in the fall of odd numbered years by one delegate and one alternate for each ten members of major fraction thereof.

B. Delegates and alternates of the State Convention shall be elected not less than 30 days prior to the convention.

### **Section 2. Representation to Biennial National Convention**

A. This organization shall be eligible for representation at the Biennial National Convention by one delegate and one alternate.

B. Delegates and alternates shall be elected at the nearest meeting, but not less than 45 days prior to the convention of the organization.

## **ARTICLE XI – Parliamentary Authority**

Roberts Rules of Order Newly Revised shall govern this organization in all proceedings except where inconsistent with the provision of the Bylaws of this organization, and those of the State and National Federation of Republican Women.

## **ARTICLE XII – Amendments**

These Bylaws may be amended by 2/3 vote of the Active Membership at any regular or special meeting of this organization, provided the item is placed on the agenda

and notice of the proposed amendment has been given to all members at least 60 days prior to the meeting.

### **STANDING RULES**

1. Membership dues shall be \$100.00, consist of the annual BLRWW fee plus dues required by TFRW and NFRW annually.
2. The BLRWW PAC Committee shall consist of the Treasurer, President, Third-Vice President and two (2) members-at-large to be nominated and elected at the May meeting, during an election year.
3. The BLRWW PAC Committee recommends; however, the full membership must approve the following
  - A. the disbursement of funds to Republican Candidates or office holders who are members meeting the following criteria:
    1. Members in good standing of BLRWW prior to the primary election
    2. have voted in the past two (2) Republican Primary elections
  - B. GOVT efforts
  - C. Support Republican Candidates
4. Upon approval by the Membership, the Treasurer shall immediately disburse the funds as approved by the membership.